



ATLANTIC COMMUNITY CHARTER SCHOOL

Board of Trustees Regular Monthly Meeting

Date: Monday, June 20, 2022

Time: 4:00 PM

Location: Atlantic Community Charter School
112 South New York Road
Galloway, NJ 08205

MINUTES

MISSION STATEMENT:

The mission of Atlantic Community Charter School ("ACCS") is to inspire today's learners to be tomorrow's leaders by empowering students, through the development of the necessary academic, social, and emotional skill sets, to prepare them for success in their future. Students will be active participants in an educational environment characterized by high expectations for their academic achievement and demonstrated proficiency of the New Jersey Student Learning Standards.

1. Call to Order:

The Board President called the meeting to order at 4:00 PM and welcomed everyone.

2. Open Public Meetings Act Notice:

In compliance with the Open Public Meeting Act, date, time, and location of this meeting has been filed with the Atlantic City Municipal Clerk's Office, the Municipal Clerk's Office of each district of residence that are included in the School's Charter and published in the newspapers designated by the Board to receive such notice. Additionally, the notice of this meeting was also posted on the Board of Trustees Bulletin Board, at the School, reserved for public notice.

3. Flag Salute:

4. Board of Trustees Roll Call:

Dr. Dominick Potena
Dr. Kenneth King, Vice-President
Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer

Absent: Douglas B. Groff
Matthew Heinle

Also Present: Melindo A. Persi – MAP Educational Consultants, LLC
Donella Edwards - Board Secretary/School Business Administrator
Seth N. Broder, Esquire – Attorney for the Board
Jake Der Hagopian – President, CSMI, LLC
Barbara Kotcamp – Corporate Controller, CSMI, LLC
Dr. Dan Weinles - Vice-President, Assessment, Research and Evaluation, CSMI, LLC
Craig Wigley - Vice-President, Academics and Curriculum, CSMI, LLC
Ryan Bragg, IT Specialist - CSMI, LLC
Dr. Shelly Ward Richards – Lead Person, ACCS
Steve DiMatteo – Principal/Director of Special Education, ACCS
Janice Lynch – Human Resources Manager, ACCS

5. Correspondence: None.

6. Approval of Minutes: On a motion made by Marlene D. Frayne and seconded by Linda A. Brand, the Board of Trustees approved the Minutes of the Regular Monthly Meeting held on May 26, 2022, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

7. Lead Person's Board Report: On a motion made by Marlene D. Frayne and seconded by Peter Damon Seltzer, the Board of Trustees accepted the Lead Person's Board Report for June 2022, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

FINANCE: On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved Finance Consent Agenda Items 8-13, as detailed below, by Roll Call Vote.

8. **Treasurer's Report – May 31, 2022:** The Board of Trustees accepted the Treasurer's Report for the month ending May 31, 2022, as attached.
9. **Budget Transfers 2021-2022 – May 31, 2022:** The Board of Trustees approved the Budget Transfers 2021-2022 for the month ending May 31, 2022, as attached.
10. **Budget vs. Actual Report 2021-2022 – May 31, 2022:** The Board of Trustees approved the Budget vs. Actual Report 2021-2022 for the month ending May 31, 2022, as attached.
11. **Board Secretary's Report – May 31, 2022:** The Board of Trustees accepted the Board Secretary's Report for the month ending May 31, 2022, as attached.
12. **School Business Administrator's Certification of Accounts:** The Board of Trustees resolved that no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) (3) and those sufficient funds are available to meet the financial obligations of the school for the remainder of the fiscal year.
13. **Board Certification of Accounts:** The Board of Trustees has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over expended and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year, and hereby certifies the school's budget, as approved, is being followed as reflected in the financial reports.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

14. **Payment of Bills.** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved the payment of bills on the attached list, for the period of May 1, 2022 through May 31, 2022, totaling **\$173,292.63** from the Board of Trustees' General Account located at Fulton Bank, Cherry Hill, New Jersey, by Roll Call Vote.

(Payroll and taxes were paid during the same period, totaling **\$282,296.75** from the Board of Trustees' Payroll and Agency Accounts located at Fulton Bank, Cherry Hill, New Jersey.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

Abstain: Peter Damon Seltzer (with respect to the CSMI payment)

- 15. Approval of Payment of Bills – June 30, 2022:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved the payment of bills through June 30, 2022, and that said payment is to be confirmed at the July 2022 Board of Trustees meeting, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

Abstain: Peter Damon Seltzer (with respect to the CSMI payment)

- 16. Approval of Insurance Policies 2022-2023:** On a motion made by Marlene D. Frayne and seconded by Linda A. Brand, the Board of Trustees approved the insurance policies for the 2022-2023 school year, effective July 1, 2022 through June 30, 2023, at a total cost of **\$108,533.00**, as attached, by Roll Call Vote. (The proposal for Cyber Liability Insurance is pending and will be submitted once received.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 17. Approval of Revised Incentive Rates and Contract for Student Recruiters:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the revised incentive rates for student recruiters, from **\$20.00** per student to **\$100.00** per student, as set forth on the attached revised contract, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 18. Approval of Clarification of Retention Bonuses and List of Staff:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the Clarification of Retention Bonuses Originally Approved by the Board of Trustees on March 24, 2022, and the related list of staff, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 19. Confirmation, Approval and Ratification of Acceptance of Emergent and Capital Maintenance Funds:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees confirmed, approved, and ratified the acceptance of Emergent and Capital Maintenance Funds in the amount of **\$29,556.00**, received on April 8, 2022, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 20. Approval of Summer Professional Development Training 2022-2023:** On a motion made by Marlene D. Frayne and seconded by Linda A. Brand, the Board of Trustees approved the Summer Professional Development Training 2022-2023, staff attendees and cost, as set forth on the attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 21. Approval of Student Transportation Contract Renewal #1 ACCS-S1-22 – Summer Transportation:** Whereas, the Atlantic County Board of Education approved Renewal #1 of Summer Transportation Contract # ACCS-S1-22, and whereas the per diem per route cost will be **\$377.06**, based on an estimate of six (6) routes, for nineteen (19) days (Monday-Thursday), effective July 5, 2022 through August 4, 2022; and

Now therefore resolved: On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Summer School Transportation contract between Atlantic Community Charter School and Integrity Transportation, Egg Harbor, New Jersey, for a total of **\$42,984.84** (including Bus Aides), and that the Board President and Board Secretary are authorized to execute said contract, by Roll Call Vote. (The Transportation Director will prepare the full contract once all summer routes are finalized.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 22. Approval of Fourth Amendment to Lease Agreement with Galloway Education, LLC:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the Fourth Amendment to the Lease Agreement between Atlantic Community Charter School and Galloway Education, LLC, as attached, which includes the following, by Roll Call Vote.

- Change to commencement date for the annual administrative fee payable to the Landlord from February 21, 2023 to February 21, 2024;
- Change to the rent schedule for the monthly payments starting on September 15, 2022 through August 15, 2023;
- Change to commencement date for the Coverage Ratio Covenant from June 30, 2022 to June 30, 2023

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 23. Approval of Q5 Networks Telecommunications Quote and Contract:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Q5 Networks Telecommunications Quote and contract, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 24. Approval of the Submission of the Application of Title I Grant Funding for the 2022-2023 School Year:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the submission of the application for the Title I Grant for the 2022-2023 school year in the amount of **\$291,980.00**, by Roll Call Vote. (The planned use of funds will support the school's Aftercare Program expenses, including teachers and staff, supplies and bus transportation, iReady diagnostic licenses, the Parent Coordinator, and various professional development and supplies. Such use of funds are subject to change based on application approval and/or the identification of alternate uses by the school.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 25. Approval of the Submission of the Application of Title II-A Grant Funding for the 2022-2023 School Year:** On a motion made by Marlene D. Frayne and seconded by Peter Damon Seltzer, the Board of Trustees approved the submission of the application for the Title II-A Grant for the 2022-2023 school year in the amount of **\$26,009.00**, by Roll Call Vote. (The planned use of funds will support professional development training with Inspired Instruction, Curriculum Associates, and other professional development, as needed. Such use of funds is subject to change based on application approval and/or the identification of alternate uses by the school.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 26. Approval of the Submission of the Application of Title IV Part A Grant Funding for the 2022-2023 School Year:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the submission of the application for the Title IV Part A Grant for the 2022-2023 school year in the amount of **\$22,121.00**, by Roll Call Vote. (The planned use of funds will support the school's assemblies/programs for student well-being activities. Such use of funds are subject to change based on application approval and/or the identification of alternate uses by the school.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 27. Approval of the Submission of the Application of IDEA Grant Funding for the 2022-2023 School Year:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the submission of the application for the IDEA Grant for the 2022-2023 school year in the amount of **\$90,255.00**, by Roll Call Vote. (The planned use of funds will provide Support Services i.e., Speech, Occupational and Physical Therapy, educational and psychological testing, and other related services for students with disabilities. Such use of funds are subject to change based on application approval and/or the identification of alternate uses by the school.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 28. Approval to Refuse Title III Funding:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the refusal of Title III funding, as the school is not part of the required consortium to take part in Title III funds, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

29. HUMAN RESOURCES:

- (a) Position Control Table:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees accepted the Position Control Table as of June 20, 2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Appointment of Staff:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees accepted the recommendation of the Lead Person and approved the appointment of staff, as set forth on the attached, contingent upon receipt of all required documentation by Human Resources, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Approval of Additional Appointments of Current Staff:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the additional appointments of current staff, as detailed below, by Roll Call Vote.

Name	Position	Term	Pay Rate
Denise Vincent	Bus Aide	May 23, 2022 – June 30, 2022	\$15.73 per hour
Dalia Akter	Paraprofessional/Bus Aide	July 5, 2022 – August 4, 2022 (Summer School)	\$20.00 per hour
Dorothy Shuda-Wilkerson	School Interventionist	July 5, 2022 – August 4, 2022 (Summer School)	\$36.00 per hour

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (d) **Approval of Leave of Absence (LOA) Actions:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the following LOA actions, by Roll Call Vote.

Name	Position	Effective Date	Comment
Joanne Kunik	Special Education (SPED) Teacher	June 2, 2022	Return from LOA with restrictions
Patricia O'Connell	Curriculum Supervisor/Instructional	June 8, 2022 – July 6, 2022	Awaiting physician's certificate
Mary Seddon	School Nurse	July 2, 2022 – July 27, 2022	Previously approved; dates have changed

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (e) **Resignations:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees accepted the resignations of the following staff members, as detailed below and as attached, by Roll Call Vote:

Name	Position	Effective Date	Comment
Zhane Tyler	Teacher – 3 rd Grade	June 30, 2022	Moving out of commuting area
Dillon Clark	Teacher – Building Substitute	June 30, 2022	Will complete 2021-2022 school year. *Did not provide resignation letter.
Paige Quinones	Secretary – Student Affairs	June 30, 2022	Lack of childcare; then moving to Florida
Theresa Lustenberger	Substitute – Daily Teacher	June 30, 2022	Moving to Florida

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

30. BUILDINGS AND GROUNDS:

- (a) **Approval of Custodial Services Contract with Dex and Co.:** Whereas, the Board of Trustees accepted the Bid 01AC-23 from Dex and Co. for custodial services for the 2022-2023 school year at the Board meeting held on May 26, 2022; and

Now therefore resolved: On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Custodial Services Contract for the 2022-2023 school year, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Dual Use Classrooms:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees authorized the Lead Person and Board Secretary to make an application to the Executive County Superintendent of Schools for Atlantic County for the dual use of the following classrooms for the 2022-2023 school year, as detailed below and as attached, by Roll Call Vote.

- Room 19: Grades K-2 Pull Out and Grades 3-5 Pull Out
- Room 20: English as a Second Language (ESL) and Pull Out
- Room 21: Grades 3-5 Pull Out and Grades 6-8 Pull Out

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Approval of Alternate Method of Compliance for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees authorized the Lead Person and Board Secretary to make an application to the Executive County Superintendent of Schools for Atlantic County for an alternate method of compliance for toilet room facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classroom Numbers 15 and 17, for the 2022-2023 school year, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

31. CURRICULUM AND REGULAR/SPECIAL EDUCATION:

- (a) **Approval of Itinerant Services Agreement with Cape May County Special Services School District:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Itinerant Services Agreement between Atlantic Community Charter School and Cape May County Special Services School District for the 2022-2023 school year, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Itinerant Services Agreement with Atlantic County Special Services School District:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Itinerant Services Agreement between Atlantic Community Charter School and Atlantic County Special Services School District for the 2022-2023 school year, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Approval of Stockton University Student Placements:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved two Stockton University student placements for an 80-hour CPI/Introductory Fieldwork Placement, effective September 6, 2022 through December 16, 2022, as outlined below, by Roll Call Vote.

Student: Irene Ortiz	Mentor Teacher: Cynthia Verderber
Student: Olivia Nunez	Mentor Teacher: Michaela Abraham

Roll Call Vote:

Ayes: Linda A. Brand
 Marlene D. Frayne
 Peter Damon Seltzer
 Dr. Kenneth King, Vice-President
 Dr. Dominick Potena, President

Nays: None

- (d) Approval of Summer Curriculum Writing Hours and Costs:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved summer curriculum writing hours and costs (at **\$45.00** per hour), as detailed below, at a total cost of **\$5,400.00**, by Roll Call Vote.

Subject	Number of Staff/Grades	Total Cost
Science	Five hours/two staff	\$450.00
Social Studies	Eight hours/three staff (Grades 2, 5, 8)	\$1,080.00
Physical Education	Twenty-five (25) hours/two (2) staff (Grades K-8)	\$2,250.00
English as a Second Language (ELA)	Six (6) hours/six (6) staff	\$1,620.00

Roll Call Vote:

Ayes: Linda A. Brand
 Marlene D. Frayne
 Peter Damon Seltzer
 Dr. Kenneth King, Vice-President
 Dr. Dominick Potena, President

Nays: None

- (e) Approval of Homebound Instruction:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved homebound instruction for 6th Grade Student # 220110, for ten (10) hours per week for two weeks until June 24, 2022, at the rate of **\$42.00** per hour, provided by Delta-T Group, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
 Marlene D. Frayne
 Peter Damon Seltzer
 Dr. Kenneth King, Vice-President
 Dr. Dominick Potena, President

Nays: None

32. POLICY / GOVERNANCE / OPERATIONS / MISCELLANEOUS:

- (a) **Approval of Graduation Security Services:** On a motion made by Marlene D. Frayne and seconded by Peter Damon Seltzer, the Board of Trustees approved the Estimate # P5233 between Atlantic Community Charter School and Extra Duty Solutions for two (2) security officers to be present at the 8th Grade Graduation ceremony, to be held on June 23, 2022 from 3:00 PM to 5:30 PM, at a cost of **\$432.00**, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Summer Fridays Off:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved Summer Fridays on July 8, July 15 and July 22, 2022* off for twelve (12) month employees (except custodial), contingent upon their job responsibilities being completed within the four (4) day work week, by Roll Call Vote. (*Staff will be notified by the Lead Person on July 15, 2022 if they will be granted off on Friday, July 22, 2022.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Confirmation, Approval and Ratification of Additional Paid Time for Parent-Teacher Organization (PTO) Paint and Unify Event:** Whereas, the Board of Trustees approved a PTO Paint and Unify event hosted by Cynthia Verderber, Art Teacher, on June 3, 2022 from 5:30 PM to 7:30 PM in the school's gymnasium at a total cost of **\$360.00**, (this included two (2) hours pay for Ms. Verderber at the rate of **\$45.00** per hour, however, it did not take into account Ms. Verderber's prep time for the event); and

Now therefore resolved: On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees confirmed, approved, and ratified an additional four (4) hours pay for Ms. Verderber, at the rate of **\$45.00** per hour, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

33. Informational Items:

- (a) **Management Fees:** The Chief Financial Officer of CSMI, LLC presented the attached report concerning management fees.
- (b) **Report to Board on May School District Contracts:** Pursuant to N.J.S.A. 18A:18A-42.2, the attached cumulative report was provided to the Board of Trustees regarding school contracts and does not require any action to be taken by the Board.
- (c) **Change in Enrollment:**

ADA Percentage: May 8, 2022 – June 3, 2022: 89.14%		
Monthly Enrollment as of June 3, 2022		
By Grade	# of Students	Transferred Out/In
Kindergarten	37	0/0
1 st Grade	29	0/0
2 nd Grade	38	0/0
3 rd Grade	37	0/0
4 th Grade	54	0/1
5 th Grade	38	0/0
6 th Grade	27	0/1
7 th Grade	28	0/0
8 th Grade	22	0/0
TOTAL	310	

34. Harassment, Intimidation and Bullying (HIB) Reports: None.

35. Public Comments: None.

36. Closed Session: None.

37. Return to Public Session: N/A

38. New/Old Business:

- (a) **Approval of Contract for Temporary Staff Recruiting Services:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved the contract between Atlantic Community Charter School and Abumere Imoukhuede for temporary staff recruiting services, with an initial engagement effective June 21, 2022 through July 15, 2022, for a maximum of fifteen (15) hours per week at a rate of **\$35.00** per hour, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Denial of American Rescue Plan (ARP) Homeless Funding Grant:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees denied the ARP Homeless Funding Grant for the 2022-2023 school year, since the school does not qualify for the grant, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Approval of Clarification of Management Agreement:** On a motion made by Marlene D. Frayne and seconded by Linda A. Brand, the Board of Trustees approved the Clarification of Management Agreement, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

Abstain: Peter Damon Seltzer

- 39. Adjournment:** There being no further business to discuss, a motion was made by Peter Damon Seltzer and seconded by Linda A. Brand and the Board of Trustees approved, by Voice Vote, to adjourn the meeting at 4:34 PM.

Voice Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

The Annual Reorganization Meeting and next Regular Monthly Board Meeting will be held on Thursday, July 21, 2022. Note: The Board Meetings scheduled for July 2022 will be “in person” meetings and will be held in the School’s Conference Room.

Respectfully submitted,



**Donella Edwards, Board Secretary
Atlantic Community Charter School**



**Dr. Dominick Potena, Board President
Atlantic Community Charter School**