



# ATLANTIC COMMUNITY CHARTER SCHOOL

## **Board of Trustees Regular Monthly Meeting**

**Date: Thursday, October 21, 2021**  
**Time: 4:00 PM**

**Location:** Atlantic Community Charter School  
112 South New York Road  
Galloway, NJ 08205

## **MINUTES**

### **MISSION STATEMENT:**

The mission of Atlantic Community Charter School ("ACCS") is to inspire today's learners to be tomorrow's leaders by empowering students, through the development of the necessary academic, social, and emotional skill sets, to prepare them for success in their future. Students will be active participants in an educational environment characterized by high expectations for their academic achievement and demonstrated proficiency of the New Jersey Student Learning Standards.

### **1. Call to Order:**

The Board President, Dr. Dominick Potena, called the meeting to order at 4:00 PM and welcomed everyone.

### **2. Open Public Meetings Act Notice:**

In compliance with the Open Public Meeting Act, date, time and location of this meeting has been filed with the Atlantic City Municipal Clerk's Office, the Municipal Clerk's Office of each district of residence that are included in the School's Charter and published in the newspapers designated by the Board to receive such notice. Additionally, the notice of this meeting was also posted on the Board of Trustees Bulletin Board, at the School, reserved for public notice.

### **3. Flag Salute:**

**4. Board of Trustees Roll Call:**

Dr. Dominick Potena, President  
Dr. Kenneth King, Vice-President  
Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer

**Absent:**

**Also Present:** Melindo A. Persi – MAP Educational Consultants, LLC  
Donella Edwards - Board Secretary/School Business Administrator  
Seth N. Broder, Esquire – Attorney for the Board  
Jake Der Hagopian – President, CSMI, LLC  
William Zarrilli – Executive Vice-President & Chief Financial Officer, CSMI, LLC  
Craig Wigley – Vice-President of Academics and Curriculum, CSMI, LLC  
Bob Parsons, ACCS Technology Director, CSMI, LLC  
Michael J. Coskey, Esquire – Attorney for CSMI, LLC  
Dr. Shelly Ward Richards – Lead Person, ACCS  
Steve DiMatteo – Principal/Director of Special Education, ACCS  
Patricia O’Connell – Curriculum Supervisor/Instructional Coach, ACCS

**5. Correspondence: None.**

**6. Approval of Minutes:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the Minutes of the Regular Monthly Meeting held on September 20, 2021, as attached, by Voice Vote.

**Voice Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**7. Lead Person’s Board Report:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees accepted the Lead Person’s Board Report for October 2021, as attached, by Voice Vote.

(The Lead Person shared some artwork done by students at ACCS.)

**Voice Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**FINANCE:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved Finance Consent Agenda Items 8-13, as detailed below, by Roll Call Vote.

8. **Treasurer's Report – September 30, 2021:** The Board of Trustees accepted the Treasurer's Report for the month ending September 30, 2021, as attached.
9. **Budget Transfers 2021-2022 – September 30, 2021:** The Board of Trustees approved the Budget Transfers 2021-2022 for the month ending September 30, 2021, as attached.
10. **Budget vs. Actual Report 2021-2022 – September 30, 2021:** The Board of Trustees approved the Budget vs. Actual Report 2021-2022 for the month ending September 30, 2021, as attached.
11. **Board Secretary's Report – September 30, 2021:** The Board of Trustees accepted the Board Secretary's Report for the month ending September 30, 2021, as attached.
12. **School Business Administrator's Certification of Accounts:** The Board of Trustees resolved that no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) (3) and those sufficient funds are available to meet the financial obligations of the school for the remainder of the fiscal year.
13. **Board Certification of Accounts:** The Board of Trustees has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over expended and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year, and hereby certifies the school's budget, as approved, is being followed as reflected in the financial reports.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

14. **Payment of Bills.** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the payment of bills on the attached list, for the period of September 1, 2021 through September 30, 2021, totaling **\$695,622.70** from the

Board of Trustees' General Account located at Fulton Bank, Cherry Hill, New Jersey, by Roll Call Vote.

(Payroll and taxes were paid during the same period, totaling **\$257,067.99** from the Board of Trustees' Payroll and Agency Accounts located at Fulton Bank, Cherry Hill, New Jersey.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**Abstain:** Peter Damon Seltzer (with respect to the CSMI payment)

- 15. Approval of Fulton Bank Line of Credit Loan Documents:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the Fulton Bank Line of Credit loan documents, as detailed below and as attached, by Roll Call Vote.

1. UCC Financing Statement
2. Corporate Resolution to Borrow/Grant Collateral
3. Business Loan Agreement
4. Promissory Note
5. Commercial Security Agreement
6. Addendum to Business Loan Agreement and Loan Documents

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- 16. Approval of Tuition Reimbursements:** On a motion made by Dr. Kenneth King and seconded by Douglas B. Groff, the Board of Trustees approved tuition reimbursements in the amount of **\$2,000.00** each for the following staff members, upon successful completion of continuing education courses, as detailed below and as attached, by Roll Call Vote.

Staff Member	Position	Course
Julia Tridente	Teacher, Special Education Self-Contained-Grades 6-8	"Beginning Teacher Support and Introduction to Pedagogy" at Stockton University
Christopher Wells	Teacher, Special Education In-Class Support – Middle/ Gifted & Talented (G&T)	"Beginning Teacher Support and Introduction to Pedagogy" at Stockton University

(Reimbursement is subject to the Board Secretary's confirmation of a grade of "B" or higher. Documentation showing proof of grade, completion of coursework, and proof of tuition payment must be submitted to the Lead Person prior to any reimbursement.)

(Staff are required to remain employed at the school for one (1) year after the receipt of tuition reimbursement or be subject to returning the tuition reimbursement monies to the school.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- 17. Approval of Attendance, Payment and Reimbursement for One-Year School Administrator Residency Program:** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the attendance of Dr. Shelly Ward Richards, Lead Person, at the School Administrator Residency Program for one year, at a total cost of **\$4,250.00** (which includes a fee of **\$1,750.00** for NSA and NJASA legal publications and **\$2,500.00** for the mentoring fee), with a reimbursement of the **\$2,500.00** mentoring fee paid to Dr. Richards (if paid by Dr. Richards in advance), by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- 18. Approval of Field Trips and Authorization to Bid for Transportation:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees approved the following proposed field trips for the 2021-2022 school year and authorized the Board Secretary/School Business Administrator to pursue bids for related transportation costs, by Roll Call Vote.

Kindergarten/1<sup>st</sup> Grade: Storybook Land (April 8, 2022)

2<sup>nd</sup> Grade: Cedar Run Wildlife Refuge (April 22, 2022)

4<sup>th</sup> Grade: Franklin Institute (February 11, 2022)

5<sup>th</sup> Grade: Franklin Institute (May 20, 2022)

6<sup>th</sup> Grade: Batsto Village (April 2022-TBD)

8<sup>th</sup> Grade/6-8 Self Contained: Franklin Institute (April 2022-waiting on date confirmation.)

Self-Contained K-3/3-5: Funny Farm Rescue (April 26, 2022)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- 19. Acceptance of Donations of School Supplies:** On a motion made by Dr. Kenneth King and seconded by Marlene D. Frayne, the Board of Trustees accepted a donation of **\$5,000.00** in school supplies (bookbags, pencils, paper, binders, pens, markers, crayons, etc.) from an Ocean City, New Jersey high school student, who personally selected ACCS for this donation, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**20. HUMAN RESOURCES:**

- (a) Position Control Table:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees accepted the Position Control Table as of October 21, 2021, as attached, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- (b) Confirmation, Approval and Ratification of Appointment:** On a motion made by Dr. Kenneth King and seconded by Douglas B. Groff, the Board of Trustees accepted the recommendation of the Lead Person and confirmed, approved, and ratified the appointment of Nicole Hildebrandt as a Teacher for the 2021-2022 school year, effective October 6, 2021, as attached, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- (c) **Appointment of Staff:** On a motion made by Dr. Kenneth King and seconded by Douglas B. Groff, the Board of Trustees accepted the recommendation of the Lead Person and approved the appointment of staff for the 2021-2022 school year, as set forth on the attached, contingent upon receipt of all required documentation by Human Resources, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Matthew Heinle  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**\*Matthew Heinle, Board Member, left the meeting at 4:20 PM.**

- (d) **Confirmation, Approval and Ratification of Additional After Care Program Appointment -- (Pulled)**
- (e) **Approval of Job Title Correction for After Care Program Appointment:** On a motion made by Dr. Kenneth King and seconded by Peter Damon Seltzer, the Board of Trustees accepted the recommendation of the Lead Person and approved the correction of the job title assigned to Denise Vincent from “Aide” to “Office Aide” for the After Care Program, effective immediately through June 17, 2022, by Roll Call Vote.

(Ms. Vincent’s appointment to the After Care Program and hourly rate were formally approved by the Board at the Regular Monthly Meeting held on September 20, 2021. After Care staff will work on a rotating basis; not every staff member will work every day.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
 Marlene D. Frayne  
 Douglas B. Groff  
 Peter Damon Seltzer  
 Dr. Kenneth King, Vice-President  
 Dr. Dominick Potena, President

**Nays:** None

**(f) Confirmation, Approval and Ratification of Additional After School Tutoring/Activities/Clubs Appointment - Pulled**

- (g) Approval of Request for Leave of Absence:** On a motion made by Peter Damon Seltzer and seconded by Dr. Kenneth King, the Board of Trustees approved a Request for Leave of Absence for Donald Douglas, Custodian, until October 31, 2021, by Roll Call Vote.

(Mr. Douglas has been out since September 15, 2021; he has just applied for Family and Medical Leave Act (FMLA) until October 31, 2021 through a physician completed form submitted to the Human Resources Manager. Mr. Douglas will be using six (6) weeks of allowable FMLA.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
 Marlene D. Frayne  
 Douglas B. Groff  
 Peter Damon Seltzer  
 Dr. Kenneth King, Vice-President  
 Dr. Dominick Potena, President

**Nays:** None

- (h) Resignations:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees accepted the resignations of the following staff members, as detailed below and as attached, by Roll Call Vote.

<b>Name</b>	<b>Position</b>	<b>Effective Resignation Date</b>
Nakia Weekes	Substitute Teacher	September 16, 2021 (resigned via text and email; no official resignation letter provided.)
James Brown	Paraprofessional	September 30, 2021
Bastien Dolce	Teacher, 3 <sup>rd</sup> Grade	October 3, 2021
Jasmine Gant	Admin Assistant – Student Services	October 27, 2021
Anthony Thawley	Science Teacher	November 18, 2021



**Roll Call Vote:**

**Ayes:** Linda A. Brand  
 Marlene D. Frayne  
 Douglas B. Groff  
 Peter Damon Seltzer  
 Dr. Kenneth King, Vice-President  
 Dr. Dominick Potena, President

**Nays:** None

**21. BUILDINGS AND GROUNDS:**

- (a) **Award of Snow Removal Management Quotation and Contract:** Whereas, the Board of Trustees authorized the School Business Administrator, pursuant to law and code, to negotiate with a vendor for a snow removal management contract at the Regular Monthly Meeting held on September 20, 2021; and

Now therefore resolved: On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the award of quotation and Snow Removal Management Contract #03AC-22 to Evergreen Consolidated, LLC for the 2021-2022 school year, pursuant to the attached specifications and quotation, with additional compensation as noted for “call-in” de-icing, as attached, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
 Marlene D. Frayne  
 Douglas B. Groff  
 Peter Damon Seltzer  
 Dr. Kenneth King, Vice-President  
 Dr. Dominick Potena, President

**Nays:** None

**22. CURRICULUM AND REGULAR/SPECIAL EDUCATION:**

- (a) **Confirmation, Approval and Ratification of Stockton University Placement Request:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees confirmed, approved, and ratified the placement of a Stockton University Student Teacher, as detailed below, by Roll Call Vote:

<b>Student Teacher/CP1/Introductory Fieldwork</b>	<b>Grade/Supporting Teacher</b>	<b>Dates</b>
Victoria Garton/Clinical Experience (80 hours)	2 <sup>nd</sup> Grade/Michaela Abraham	September 7, 2021 through December 17, 2021

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**23. POLICY / GOVERNANCE / OPERATIONS / MISCELLANEOUS:**

- (a) **Approval of Atlantic Community Charter School 2021-2022 Organizational Chart:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the Atlantic Community Charter School 2021-2022 Organizational Chart, as attached, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**POLICY / GOVERNANCE / OPERATIONS / MISCELLANEOUS:** On a motion made by Peter Damon Seltzer and seconded by Douglas B. Groff, the Board of Trustees approved Policy/Governance/Operations/Miscellaneous Consent Agenda Items 23(b) through 23(e), as detailed below, by Roll Call Vote.

- (b) **Approval of New Policy 2425:** The Board of Trustees approved the new Policy 2425, titled “Emergency Virtual or Remote Program Instruction Program”, for first read, as attached.
- (c) **Approval of New Policy 1648.11:** The Board of Trustees approved the new Policy 1648.11, titled “The Road Forward COVID-19 – Health and Safety”, for final read, as attached.
- (d) **Approval of New Policy 1648.13:** The Board of Trustees approved the new Policy 1648.13, titled “School Employee Vaccination Requirements”, for final read, as attached.
- (e) **Approval of Revised Policy 2422:** The Board of Trustees approved the revised Policy 2422, titled “Comprehensive Health and Physical Education”, for final read, as attached.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
 Marlene D. Frayne  
 Douglas B. Groff  
 Peter Damon Seltzer  
 Dr. Kenneth King, Vice-President  
 Dr. Dominick Potena, President

**Nays:** None

**24. Informational Items:**

- (a) **Management Fees:** The Chief Financial Officer of CSMI, LLC presented the attached report concerning management fees.
- (b) **Report to Board on September School District Contracts:** Pursuant to N.J.S.A. 18A:18A-42.2, the attached cumulative report was provided to the Board of Trustees regarding school contracts and does not require any action to be taken by the Board.
- (c) **Change in Enrollment:**

ADA Percentage: September 13, 2021 – October 12, 2021: 90.8%		
By Grade	# of Students	Transferred Out/In
Kindergarten	37	10/2
1 <sup>st</sup> Grade	24	N/A
2 <sup>nd</sup> Grade	48	4/0
3 <sup>rd</sup> Grade	45	4/0
4 <sup>th</sup> Grade	59	4/1
5 <sup>th</sup> Grade	43	6/0
6 <sup>th</sup> Grade	30	N/A
7 <sup>th</sup> Grade	29	N/A
8 <sup>th</sup> Grade	19	N/A
<b>TOTAL</b>	<b>334</b>	

**25. HIB Reports: None.**

**26. Public Comments: None.**

**27. Closed Session:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees approved going into Closed Session at 4:37 PM to discuss matters of litigation, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- 28. Return to Public Session: 4:42 PM.** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved the settlement agreement with Jeanine Bethel as pursuant to the terms of the settlement agreement and authorized the Board President to sign said settlement agreement, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**29. New/Old Business:**

- (a) Approval of Professional Development Reimbursement:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved a professional development reimbursement in the amount of **\$53.62** to Rachel Riendeau, Teacher, for attendance at a webinar titled “Unconventional Classroom Management” on November 4, 2021, as attached, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

- (b) Approval of Staff Compensation Rates for After School Activities:** On a motion made by Dr. Kenneth King and seconded by Douglas B. Groff, the Board of Trustees approved the compensation rates for after school activities, as set forth on the attached, effective October 25, 2021, by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

- (c) **Approval of Sign-on Bonuses for Full-Time Teaching Staff:** On a motion made by Dr. Kenneth King and seconded by Peter Damon Seltzer, the Board of Trustees approved the award of a **\$1,000.00** sign-on bonus for five (5) open full-time teaching positions, as detailed below, and all future open full-time teaching positions, until further notice, by Roll Call Vote.

Existing Open Positions:

Middle School Science Teacher (1)  
Floater Teachers (2)  
Math Interventionists (2)

(Sign-on bonus to be paid to teachers who are extended an offer of employment on or after October 25, 2021. The employee must remain employed through June 30 of the awarded school year and be in compliance with school policies. Payment to be made at time of hire, and subject to re-payment if the employee is not employed by ACCS as of June 30 of the awarded school year, or does not remain in compliance with school policies.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

- (d) **Confirmation, Approval and Ratification of Additional After Care Program Appointment:** On a motion made by Douglas B. Groff and seconded by Marlene D. Frayne, the Board of Trustees accepted the recommendation of the Lead Person and confirmed, approved, and ratified the appointment of Matthew Palmero, Teacher, to the After Care Program for two (2) hours daily from 4:00 PM to 6:00 PM, as assigned, at the rate of **\$32.96** per hour, effective September 13, 2021 through October 24, 2021, and **\$45.00** per hour effective October 25, 2021 through June 17, 2022, by Roll Call Vote.

(After Care staff will work on a rotating basis; not every staff member will work every day.)

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

- (e) **Confirmation, Approval and Ratification of Additional After School Tutoring/Activities/Clubs Appointment:** On a motion made by Peter Damon Seltzer and seconded by Dr. Kenneth King, the Board of Trustees accepted the recommendation of the Lead Person and confirmed, approved and ratified the appointment of Ashley Oslowski, Teacher, to After School Tutoring, Activities, and Clubs, for 1.25 hours per day (Monday-Thursday), at the rate of **\$32.96** per hour, effective September 13, 2021 through October 24, 2022, and **\$45.00** per hour effective October 25, 2021 through April 7, 2022 by Roll Call Vote.

**Roll Call Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

30. **Adjournment:** There being no further business to discuss, a motion was made by Dr. Kenneth King and seconded by Marlene D. Frayne and the Board of Trustees approved, by Voice Vote, to adjourn the meeting at 4:49 PM.

**Voice Vote:**

**Ayes:** Linda A. Brand  
Marlene D. Frayne  
Douglas B. Groff  
Peter Damon Seltzer  
Dr. Kenneth King, Vice-President  
Dr. Dominick Potena, President

**Nays:** None

**The next Regular Monthly Board Meeting will be held on \*Tuesday, November 23, 2021. Note: The Board Meeting scheduled for November 2021 will be an “in person” meeting and will be held in the School’s Conference Room.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to be 'Donella Edwards', with a stylized, looping flourish at the end.

**Donella Edwards, Board Secretary  
Atlantic Community Charter School**

A handwritten signature in blue ink, appearing to be 'Dr. Dominick Potena', with a stylized, looping flourish at the end.

**Dr. Dominick Potena, Board President  
Atlantic Community Charter School**