



ATLANTIC COMMUNITY CHARTER SCHOOL

Board of Trustees Regular Monthly Meeting

Date: Thursday, May 27, 2021

Time: 4:00 PM

Location: Atlantic Community Charter School
112 South New York Road
Galloway, NJ 08205*

MINUTES

MISSION STATEMENT:

The mission of Atlantic Community Charter School ("ACCS") is to inspire today's learners to be tomorrow's leaders by empowering students, through the development of the necessary academic, social, and emotional skill sets, to prepare them for success in their future. Students will be active participants in an educational environment characterized by high expectations for their academic achievement and demonstrated proficiency of the New Jersey Student Learning Standards.

1. Call to Order:

The Board President, Dr. Dominick Potena, called the meeting to order at 4:00 PM and welcomed everyone.

2. Open Public Meetings Act Notice:

In compliance with the Open Public Meeting Act, date, time and location of this meeting has been filed with the Atlantic City Municipal Clerk's Office, the Municipal Clerk's Office of each district of residence that are included in the School's Charter and published in the newspapers designated by the Board to receive such notice. Additionally, the notice of this meeting was also posted on the Board of Trustees Bulletin Board, at the School, reserved for public notice. **In accordance with the New Jersey Department of Community Affairs Local Operations Guidance – COVID-19 Guidance for Remote Public Meetings in New Jersey, please note that the meeting location has been changed to a video conference format, until further notice from the Atlantic Community Charter School.*

3. Flag Salute:

4. Board of Trustees Roll Call:

Dr. Dominick Potena, President
Douglas B. Groff, Vice-President
Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King

Absent: Marlene D. Frayne

Also Present: Melindo A. Persi – MAP Educational Consultants, LLC
Donella Edwards - Board Secretary/School Business Administrator
Seth N. Broder, Esquire – Attorney for the Board
Jake Der Hagopian – President, CSMI, LLC
William Zarrilli – Executive Vice-President & Chief Financial Officer, CSMI, LLC
Craig Wigley – Vice-President of Academics and Curriculum, CSMI, LLC
Bob Parsons, ACCS Technology Director, CSMI, LLC
Josh Totoro, Information Technology Director, CSMI, LLC
Michael J. Coskey, Esquire – Attorney for CSMI, LLC
Emily Strawbridge, Esquire – Parker McCay
Edmund Cetrullo – Principal/Lead, ACCS

5. Correspondence: None.

6. Approval of Minutes: On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the Minutes of the Regular Monthly Meeting held on April 22, 2021, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

7. Principal/Lead Report: On a motion made by Dr. Kenneth King and seconded by Matthew Heinle, the Board of Trustees accepted the Principal/Lead Report dated May 17, 2021, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

FINANCE: On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved Finance Consent Agenda Items 8-13, as detailed below, by Roll Call Vote.

8. **Treasurer's Report – April 30, 2021:** The Board of Trustees accepted the Treasurer's Report for the month ending April 30, 2021, as attached.
9. **Budget Transfers 2020-2021 – April 30, 2021:** The Board of Trustees approved the Budget Transfers 2020-2021, as attached.
10. **Budget vs. Actual Report 2020-2021 – April 30, 2021:** The Board of Trustees approved the Budget vs. Actual Report 2020-2021 for the month ending April 30, 2021, as attached.
11. **Board Secretary's Report – April 30, 2021:** The Board of Trustees accepted the Board Secretary's Report for the month ending April 30, 2021, as attached.
12. **School Business Administrator's Certification of Accounts:** The Board of Trustees resolved that no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) (3) and those sufficient funds are available to meet the financial obligations of the school for the remainder of the fiscal year.
13. **Board Certification of Accounts:** The Board of Trustees has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over expended and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year, and hereby certifies the school's budget, as approved, is being followed as reflected in the financial reports.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

14. **Payment of Bills.** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the payment of bills on the attached list, for the period of April 1, 2021 through April 30, 2021, totaling **\$318,572.92** from the Board of Trustees' General Account located at Fulton Bank, Cherry Hill, New Jersey, by Roll Call Vote.

(Payroll and taxes were paid during the same period, totaling **\$430,907.77** from the Board of Trustees' Payroll and Agency Accounts located at Fulton Bank, Cherry Hill, New Jersey.)

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

Abstain: Peter Damon Seltzer (with respect to the CSMI payment)

- 15. Approval of Treasurer of School Monies Agreement:** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the Treasurer of School Monies Agreement between Atlantic Community Charter School and MS Accounting Services, Inc. (Robert Sapp), at an annual cost of **\$4,000.00**, effective July 1, 2021 through June 30, 2022, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damo Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 16. Confirmation, Approval and Ratification of Pitney-Bowes Lease Agreement:** On a motion made by Matthew Heinle and seconded by Douglas B. Groff, the Board of Trustees confirmed, approved, and ratified the Pitney-Bowes Lease Agreement between Atlantic Community Charter School and Pitney-Bowes for a postage machine/system for sixty-three (63) months at a quarterly fee of **\$206.25**, effective April 23, 2021, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 17. Approval of Galloway Township Public School District Food Service Contract:** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the Food Service Contract between Atlantic Community Charter School and the

Galloway Township Public School District, effective July 1, 2021 through June 30, 2022, as set forth on the attached, previously reviewed by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Dr. Dominick Potena, President

Nays: None

Abstain: Douglas B. Groff

18. **Approval of Professional Development Reimbursements:** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the professional development reimbursements as detailed below and as attached, by Roll Call Vote:

Course Title/Date	Staff Name/Position	Reimbursement Amount
"Spotlight on Dyslexia – Learning Ally" (Virtual Conference – June 4, 2021)	Holly Keple/Teacher	\$99.00
"How to Document Employee Discussions and Why That is Important" (Online training – May 18, 2021)	Linda O'Donnell/Asst. Principal Patricia O'Connell/Curriculum Supervisor	\$299.00 (*Note: Reimbursement is required only to Linda O'Donnell; this one-time fee covers multiple employees.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

19. **Approval of Preferred Home Health Care and Nursing Services, Inc. School Staffing Agreement:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the School Staffing Agreement between Atlantic Community Charter School and Preferred Home Health Care and Nursing Services, Inc. for substitute nurse coverage, effective July 1, 2021 through June 30, 2022, as attached, previously reviewed by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 20. Approval of MAP Educational Consulting, LLC Agreement to Provide Educational Consulting and Support Services:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the Agreement to Provide Educational Consulting and Support Services between Atlantic Community Charter School and MAP Educational Consulting, LLC effective July 1, 2021 through June 30, 2022, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 21. Approval of Consulting Agreement (School Physician/Medical Inspector):** On a motion made by Matthew Heinle and seconded by Douglas B. Groff, the Board of Trustees approved the Consulting Agreement between Atlantic Community Charter School and Dr. Glenn R. Budnick, Consultant (School Physician/Medical Inspector), at an annual cost of **\$7,140.00**, effective September 1, 2021 through June 30, 2022, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 22. Approval of Broder Law Group, P.C. Agreement to Provide Legal Services:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the Agreement to Provide Legal Services between Atlantic Community Charter School and Broder Law Group, P.C., effective July 1, 2021 through June 30, 2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 23. Approval of Global Compliance Network, Inc. Invoice:** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the invoice from Global Compliance Network, Inc. for access to various online tutorials at a total cost of **\$500.00**, effective July 1, 2021 through June 30, 2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 24. Approval of Student Transportation Bid Specifications (ACCS3-22 and ACCS3-S1-22):** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the Student Transportation Services – To and From School Route Bid Specifications ACCS3-22 (Bus #7 for the 2021-2022 school year) and ACCS3-S1-22 (2021 Summer School), and approves that bids on both be received on Tuesday, June 15, 2021 at 11:00 and 11:30 respectively, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

25. HUMAN RESOURCES:

- (a) Position Control Table:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees accepted the Position Control Table as of May 27, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
 Matthew Heinle
 Peter Damon Seltzer
 Dr. Kenneth King
 Douglas B. Groff, Vice-President
 Dr. Dominick Potena, President

Nays: None

(b) Confirmation, Approval and Ratification of Request for Leave of Absence:

On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees confirmed, approved, and ratified the Family and Medical Leave Act (FMLA) for James Brown, Paraprofessional, effective April 12, 2021 with an anticipated return on or about June 11, 2021, for a total of nine (9) weeks of the allowable twelve (12) weeks under FMLA, as attached, by Roll Call Vote. (The original return date for Mr. Brown was May 13, 2021, however, Human Resources is in possession of a physician-signed medical certificate requesting the extension until on or about June 11, 2021).

Roll Call Vote:

Ayes: Linda A. Brand
 Matthew Heinle
 Peter Damon Seltzer
 Dr. Kenneth King
 Douglas B. Groff, Vice-President
 Dr. Dominick Potena, President

Nays: None

(c) Resignations: On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees accepted the resignations of the following staff members, as detailed below and as attached, by Roll Call Vote:

Name	Position	Effective Resignation Date
Emily Rowe	Substitute Teacher	May 10, 2021
Theresa Lustenberger	Teacher (6 th -8 th Grade Math)	May 13, 2021
Nicole Weaver	Substitute Teacher	May 17, 2021
Rachel Cohen	Substitute Teacher	June 25, 2021
Dorothy Sheehan	Teacher (4 th Grade)	June 25, 2021
Carol Neumann	English Language Arts (ELA) Instructional Strategist	June 25, 2021
Ward Walker	Math Instructional Strategist	June 25, 2021

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

26. BUILDINGS AND GROUNDS:

- (a) **Approval of TFB Property Management, LLC Facilities Management Agreement:** On a motion made by Linda A. Brand and seconded by Douglas B. Groff, the Board of Trustees approved the Facilities Management Agreement between Atlantic Community Charter School and TFB Property Management, LLC for interior and exterior facilities management services, effective July 1, 2021 through June 30, 2022, as set forth on the attached, previously reviewed by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Education Facility Management, LLC Contract Agreement:** On a motion made by Douglas B. Groff and seconded by Matthew Heinle, the Board of Trustees approved the Contract Agreement between Atlantic Community Charter School and Education Facility Management, LLC for custodial services for the 2021-2022 school year, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

27. **CURRICULUM AND REGULAR/SPECIAL EDUCATION:**

- (a) **Approval of Expanded Regular Education Summer School Program:** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved an expanded Regular Education Summer School Program for the 2021-2022 school year at a total cost of **\$93,886.00**, effective July 12, 2021 to August 12, 2021, four (4) days per week (Monday-Thursday), 9:00 a.m. to 4:00 p.m., as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Proposal for i-Ready Kickoff Incentive for Summer 2021:** On a motion made by Douglas B. Groff and seconded by Linda A. Brand, the Board of Trustees approved the Proposal for i-Ready Kickoff Incentive for Summer 2021 to improve overall ELA and Math learning throughout the summer, at a total cost of **\$11,580.00**, beginning June 28, 2021 through August 20, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Approval of Atlantic City School District Agreement to Provide One-on-One Aide Services:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the Agreement to Provide One-on-One Aide Services between the Atlantic Community Charter School and the Atlantic City School District for the 2021-2022 school year, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
 Matthew Heinle
 Peter Damon Seltzer
 Dr. Kenneth King
 Douglas B. Groff, Vice-President
 Dr. Dominick Potena, President

Nays: None

- (d) **Approval of Pilot Eight (8) Week Asynchronous Learning Program:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved a pilot eight (8) week asynchronous learning program titled “Specialist (Art, Music, Physical Education, World Language, and Character Education) Pilot of Asynchronous Learning through Video Lessons”, effective May 3, 2021 through June 24, 2021, as set forth on the attached and at no additional cost, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
 Matthew Heinle
 Peter Damon Seltzer
 Dr. Kenneth King
 Douglas B. Groff, Vice-President
 Dr. Dominick Potena, President

Nays: None

- (e) **Confirmation, Approval and Ratification of Stockton University Student Teacher Placements:** On a motion made by Douglas B. Groff and seconded by Matthew Heinle, the Board of Trustees confirmed, approved, and ratified the placement of Stockton University Student Teachers, as detailed below, by Roll Call Vote:

Student Teacher/Fieldwork	Grade/Supporting Teacher	Dates
Emma Geraty/Clinical Experience (50 hours)	3rd Grade/Brittany DiBuono	May 17, 2021 through June 25, 2021
Raquel Rothstein/Clinical Experience (50 hours)	6 th -8 th Grade/Rachel Riendeau	May 17, 2021 through June 25, 2021
Andrew Sawyer/Clinical Experience (50 hours)	6 th -8 th Grade/Jinelle Nevoso	May 17, 2021 through June 25, 2021

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (f) **Approval of Inspired Instruction, LLC Professional Development/Coaching Agreement:** On a motion made by Matthew Heinle and seconded by Linda A. Brand, the Board of Trustees approved the Professional Development/Coaching Agreement between Atlantic Community Charter School and Inspired Instruction, LLC for specified dates during the 2021-2022 school year, at a total cost of **\$10,500.00**, as attached, previously reviewed by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

28. POLICY / GOVERNANCE / OPERATIONS / MISCELLANEOUS:

On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the Consent Agenda Items 28(a) through 28(c), as detailed below, by Roll Call Vote.

- (a) **Approval of New Policy P 1643:** The Board of Trustees approved the new Policy P 1643, titled "Family Leave", for final read, as attached.
- (b) **Approval of New Policy P 7425 and Regulation R 7425:** The Board of Trustees approved the new Policy P 7425 and Regulation R 7425, both titled "Lead Testing of Water in Schools", for final read, as attached.
- (c) **Approval of New Policy P 6660:** The Board of Trustees approved the new Policy P 6660 titled "Student Activity Funds", for first read, as attached.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (d) **Approval of Establishment of Student Activity Account (Fund):** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the establishment of an ACCS Student Activity Account (Fund), pursuant to N.J.A.C. 6A:23A-16.12, N.J.S.A. 18A:17-23, 18A:19-14, 18A:23-2, and proposed ACCS Policy 6660, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

29. Informational Items:

- (a) **Management Fees:** The Chief Financial Officer of CSMI, LLC presented the attached report concerning management fees.
- (b) **Report to Board on April School District Contracts:** Pursuant to N.J.S.A. 18A:18A-42.2, the attached cumulative report was provided to the Board of Trustees regarding school contracts and does not require any action to be taken by the Board.

(c) **Change in Enrollment:**

ADA Percentage: April 13, 2021 – May 17, 2021: 84.7%		
District By Grade	# of Students	Transferred Out/In
Kindergarten	26	
1 st Grade	45	
2 nd Grade	45	
3 rd Grade	67	
4 th Grade	51	
5 th Grade	34	
6 th Grade	37	-1
7 th Grade	25	
8 th Grade	21	
TOTAL	351	

30. **HIB Reports: None.**

31. **Public Comments: None.**

32. **Closed Session:** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved going into Closed Session at 4:43 PM to discuss personnel matters, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

33. **Return to Public Session: 6:11 PM.**

34. **New/Old Business:**

(a) **Confirmation, Approval and Ratification of Submission of 2021 Safety Grant Application:** On a motion made by Douglas B. Groff and seconded by Matthew Heinle, the Board of Trustees confirmed, approved, and ratified the submission of a 2021 Safety Grant Application with New Jersey Schools Insurance Group (NJSIG), from which ACCS has been awarded grant funds in the amount of

\$3,695.00, to be received in Fall 2021 and used to purchase security cameras at the school, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) Approval of Staff Compensation:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees approved the staff compensation criteria as set forth on the attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Dr. Dominick Potena, President

Nays: None

Abstain: Douglas B. Groff

- (c) Approval of Salary Adjustments:** On a motion made by Dr. Kenneth King and seconded by Linda A. Brand, the Board of Trustees approved the salary adjustments as set forth on the attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- (d) Approval of Appointment of Staff:** On a motion made by Matthew Heinle and seconded by Dr. Kenneth King, the Board of Trustees approved the appointment of staff as set forth on the attached, contingent upon submission of required supporting documentation to Human Resources, effective date to be determined through June 30, 2021, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

- 35. Adjournment:** There being no further business to discuss, a motion was made by Linda A. Brand and seconded by Dr. Kenneth King and the Board of Trustees approved, by Voice Vote, to adjourn the meeting at 6:14 PM.

Voice Vote:

Ayes: Linda A. Brand
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Douglas B. Groff, Vice-President
Dr. Dominick Potena, President

Nays: None

The next Regular Board Meeting will be held on Thursday, June 24, 2021. Note: The Board Meeting scheduled for June 2021 will continue to be a virtual meeting.

Respectfully submitted,



**Donella Edwards, Board Secretary
Atlantic Community Charter School**