



ATLANTIC COMMUNITY CHARTER SCHOOL

Board of Trustees Regular Monthly Meeting

Date: Thursday, August 19, 2021
Time: 4:00 PM

Location: Atlantic Community Charter School
112 South New York Road
Galloway, NJ 08205

MINUTES

MISSION STATEMENT:

The mission of Atlantic Community Charter School ("ACCS") is to inspire today's learners to be tomorrow's leaders by empowering students, through the development of the necessary academic, social, and emotional skill sets, to prepare them for success in their future. Students will be active participants in an educational environment characterized by high expectations for their academic achievement and demonstrated proficiency of the New Jersey Student Learning Standards.

1. Call to Order:

The Board President, Dr. Dominick Potena, called the meeting to order at 4:00 PM and welcomed everyone.

2. Open Public Meetings Act Notice:

In compliance with the Open Public Meeting Act, date, time and location of this meeting has been filed with the Atlantic City Municipal Clerk's Office, the Municipal Clerk's Office of each district of residence that are included in the School's Charter and published in the newspapers designated by the Board to receive such notice. Additionally, the notice of this meeting was also posted on the Board of Trustees Bulletin Board, at the School, reserved for public notice.

3. Flag Salute:

4. Board of Trustees Roll Call:

Dr. Dominick Potena, President
Dr. Kenneth King, Vice-President
Linda A. Brand
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer

Absent: Marlene D. Frayne

Also Present: Melindo A. Persi – MAP Educational Consultants, LLC
Donella Edwards - Board Secretary/School Business Administrator
Seth N. Broder, Esquire – Attorney for the Board
Jake Der Hagopian – President, CSMI, LLC
William Zarrilli – Executive Vice-President & Chief Financial Officer, CSMI, LLC
Craig Wigley – Vice-President of Academics and Curriculum, CSMI, LLC
Katherine Shilenok-Wright, Chief Human Resources Officer, CSMI, LLC
Bob Parsons, ACCS Technology Director, CSMI, LLC
Edmund Cetrullo – Principal/Lead, ACCS
Steve DiMatteo – Director of Special Education (Incoming Principal), ACCS
Sharon Mauriello – Supervisor of Elementary Education, ACCS
Dr. Shelly Ward Richards – (Incoming Lead Person), ACCS
Michael J. Coskey, Esquire – Attorney for CSMI, LLC

The Board welcomed Dr. Shelly Ward Richards as the new Lead Person and Steve DiMatteo as the new Principal. The Board also wished Ned Cetrullo congratulations on his retirement.

5. Correspondence: None.

- 6. Approval of Minutes:** On a motion made by Linda A. Brand and seconded by Dr. Kenneth King, the Board of Trustees approved the Minutes of the Annual Reorganization Meeting and Regular Monthly Meeting held on July 21, 2021, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

*Board Member Marlene D. Frayne joined the meeting at 4:08 PM.

7. **Principal/Lead Report:** On a motion made by Douglas B. Groff and seconded by Marlene D. Frayne, the Board of Trustees accepted the Principal/Lead Report dated August 9, 2021, as attached, by Voice Vote.

Voice Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

FINANCE: On a motion made by Marlene D. Frayne and seconded by Linda A. Brand, the Board of Trustees approved Finance Consent Agenda Items 8-13, as detailed below, by Roll Call Vote.

8. **Treasurer's Report – July 31, 2021:** The Board of Trustees accepted the Treasurer's Report for the month ending July 31, 2021, as attached.
9. **Budget Transfers 2021-2022 – July 31, 2021:** The Board of Trustees approved the Budget Transfers 2021-2022 for the month ending July 31, 2021, as attached.
10. **Budget vs. Actual Report 2021-2022 – July 31, 2021:** The Board of Trustees approved the Budget vs. Actual Report 2021-2022 for the month ending July 31, 2021, as attached.
11. **Board Secretary's Report – July 31, 2021:** The Board of Trustees accepted the Board Secretary's Report for the month ending July 31, 2021, as attached.
12. **School Business Administrator's Certification of Accounts:** The Board of Trustees resolved that no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) (3) and those sufficient funds are available to meet the financial obligations of the school for the remainder of the fiscal year.
13. **Board Certification of Accounts:** The Board of Trustees has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over expended and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year, and hereby certifies the school's budget, as approved, is being followed as reflected in the financial reports.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 14. Payment of Bills.** On a motion made by Linda A. Brand and seconded by Matthew Heinle, the Board of Trustees approved the payment of bills on the attached list, for the period of July 1, 2021 through July 31, 2021, totaling **\$401,283.55** from the Board of Trustees' General Account located at Fulton Bank, Cherry Hill, New Jersey, by Roll Call Vote.

(Payroll and taxes were paid during the same period, totaling **\$272,131.89** from the Board of Trustees' Payroll and Agency Accounts located at Fulton Bank, Cherry Hill, New Jersey.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

Abstain: Peter Damon Seltzer (with respect to the CSMI payment)

- 15. Approval to Open a Line of Credit with Fulton Bank:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved the opening of a **\$650,000.00** line of credit with Fulton Bank for working capital purposes, at an estimated cost of **\$765.00**, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

16. **Approval of Submission of the Elementary and Secondary Education Act (ESEA) Application for Fiscal Year (FY) 2022:** On a motion made by Douglas B. Groff and seconded by Dr. Kenneth King, the Board of Trustees approved the submission of the ESEA application for FY 2022 and accepted the grant award of these funds upon the subsequent approval of the FY 2022 ESEA application, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

17. **Approval of Acceptance of G5 Grant Funds:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the acceptance of G5 Grant Funds, as set forth on the email dated July 22, 2021 from Alice Kinney, U.S. Department of Education, regarding the G5 Notification – New Grant Award Notification S358A212832, as attached, by Roll Call Vote.

(Estimated Rural Education Achievement Program grant award is **\$3,745.00.**)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King
Dr. Dominick Potena, President

Nays: None

18. **Approval of Retroactive Pay for Part-Time Recruiter:** On a motion made by Peter Damon Seltzer and seconded by Dr. Kenneth King, the Board of Trustees approved retroactive pay for Lonniyell Sykes, Parent Coordinator, for two (2) pay periods during June 2021, at the approved stipend amount, for part-time recruiting duties, by Roll Call Vote.

(Total amount of retroactive payment is **\$269.24.**)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 19. Approval of Revised Signature Agreements for Fulton Bank Accounts:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the revised Signature Agreements with Fulton Bank (Operating, Payroll, Agency, Unemployment and Petty Cash Accounts), to remove prior approved signatories (Dr. Anthony Novembre, Dr. Joseph Cappello and Edmund Cetrullo) and add two new approved signatories (Steve DiMatteo, Principal, and Donella Edwards, Board Secretary), as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- 20. Confirmation, Approval and Ratification of Addendum to Extend Agreement with ESS Northeast, LLC:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees confirmed, approved and ratified the Addendum to Extend Agreement with ESS Northeast, LLC, to provide substitute staffing needs, effective July 1, 2021 through June 30, 2022, as attached, subject to review by the Board's attorney, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

21. **Approval of One-Time Stipend:** On a motion made by Peter Damon Seltzer and seconded by Douglas B. Groff, the Board of Trustees approved a one-time stipend of **\$1,000.00** for Jasmine Gant, Secretary, for performing the additional duties of the Child Accountant during the past three (3) months, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

22. **HUMAN RESOURCES:**

- (a) **Position Control Table:** On a motion made by Peter Damon Seltzer and seconded by Dr. Kenneth King, the Board of Trustees accepted the Position Control Table as of August 19, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Confirmation, Approval and Ratification of Corrected Employee Agreement:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees confirmed, approved, and ratified the corrected Employee Agreement for Marcella Scivoletto, Child Accountant for the 2021-2022 school year, correcting the start date to August 9, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) **Appointment of Staff:** On a motion made by Douglas B. Groff and seconded by Dr. Kenneth King, the Board of Trustees approved the appointment of staff for the 2021-2022 school year, as set forth on the attached, contingent upon receipt of all required documentation by Human Resources, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (d) **Approval of Request for Third Extension of Leave of Absence:** On a motion made by Peter Damon Seltzer and seconded by Linda A. Brand, the Board of Trustees approved the third extension of the Family and Medical Leave Act (FMLA) leave of absence for James Brown, Paraprofessional, through August 23, 2021, after which he may return to full duty with no restrictions, by Roll Call Vote.

(Mr. Brown's original leave was approved on April 12, 2021, and ultimately extended to July 18, 2021, which utilized eleven (11) of the twelve (12) weeks allowable under FMLA. However, summer months are not included when determining FMLA time. Human Resources is in possession of a physician's note requesting the further extension of leave through August 23, 2021. FMLA used is still considered eleven (11) weeks of the twelve (12) weeks allowable.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (e) **Approval of Request for Leave of Absence:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved a leave of absence for Sharon Mauriello, Supervisor of Elementary Education, from approximately August 10, 2021 until September 10, 2021 using either personal leave or FMLA, with probable extensions needed and the possibility for a partial work-from-home arrangement during any extended leaves of absence, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (f) **Approval of Requests for Leave of Absence:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees approved a leave of absence for Casey Clisham, Teacher, from August 26, 2021 to November 29, 2021; and Christina Klotz, Teacher, from August 26, 2021 to October 25, 2021, as attached, by Roll Call Vote.

(Both are requests for bonding with a newborn child.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (g) **Approval of Change of Assignment:** On a motion made by Peter Damon Seltzer and seconded by Douglas B. Groff, the Board of Trustees approved a change of assignment for Bastien Dolce, from Teacher-Floater to Teacher Grade 3, effective August 26, 2021, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (h) **Approval of Instructional Staff Assignments 2021-2022:** On a motion made by Douglas B. Groff and seconded by Marlene D. Frayne, the Board of Trustees approved the Instructional Staff Assignments for 2021-2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (i) **Approval of Teacher Staff Evaluation Schedule 21-22:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the Teacher Staff Evaluation Schedule 21-22, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (j) **Declination of Appointment:** Whereas, the Board of Trustees approved the appointment of Jason Koralja, Teacher-Floater on July 21, 2021 with a start date of August 26, 2021; and

Now therefore resolved: On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees accepted the declination of said appointment, effective August 9, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (k) **Resignation:** On a motion made by Linda A. Brand and seconded by Marlene D. Frayne, the Board of Trustees accepted the resignation of Dr. Pamela Luke, School Social Worker, effective July 23, 2021, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

23. BUILDINGS AND GROUNDS:

- (a) Bids for Snow Removal Management 2021-2022:** Whereas, a bid specification package for Snow Removal Management at Atlantic Community Charter School during the 2021-2022 school year was developed and subsequently advertised in the Atlantic City Press and Philadelphia Inquirer in July 2021; and whereas no bids were received; and

Now therefore resolved: On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the re-advertisement of bids for Snow Removal Management during the 2021-2022 school year, to be opened at the School on Tuesday, August 24, 2021 at 10:00 AM, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

24. CURRICULUM AND REGULAR/SPECIAL EDUCATION:

- (a) Approval of Professional Development Plan 21-22:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the Professional Development Plan 21-22, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

25. POLICY / GOVERNANCE / OPERATIONS / MISCELLANEOUS:

- (a) Approval of In-Class Support and Co-Teaching Framework and Guidelines for Administration and Teaching Staff:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved the In-Class Support and Co-Teaching Framework and Guidelines for Administration and Teaching Staff, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) Approval of New and Novice Teacher Mentor Program Handbook:** On a motion made by Douglas B. Groff and seconded by Dr. Kenneth King, the Board of Trustees approved the New and Novice Teacher Mentor Program Handbook, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (c) Approval of The Marzano Teacher Evaluation Model:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved The Marzano Teacher Evaluation Model, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (d) **Approval of Evaluation Handbook 2021-2022:** On a motion made by Peter Damon Seltzer and seconded by Douglas B. Groff, the Board of Trustees approved the Evaluation Handbook 2021-2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (e) **Approval of ACCS COVID Plan 2021-2022:** On a motion made by Peter Damon Seltzer and seconded by Marlene D. Frayne, the Board of Trustees approved that the Board of Trustees approved the ACCS COVID Plan 2021-2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (f) **Approval of ACCS 2021-2022 Classroom/Individual Quarantine Plan:** On a motion made by Peter Damon Seltzer and seconded by Matthew Heinle, the Board of Trustees approved the ACCS 2021-2022 Classroom/Individual Quarantine Plan, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (g) **Approval of Revised School Calendar 2021-2022:** On a motion made by Douglas B. Groff and seconded by Peter Damon Seltzer, the Board of Trustees approved the revised school calendar for the 2021-2022 school year, as attached, by Roll Call Vote.

(The “Trimesters” program was approved by the Board on July 21, 2021. The calendar was revised to reflect a change in interim report dates, and marking period begin and end dates.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

26. Informational Items:

- (a) **Management Fees:** The Chief Financial Officer of CSMI, LLC presented the attached report concerning management fees.
- (b) **Report to Board on July School District Contracts:** Pursuant to N.J.S.A. 18A:18A-42.2, the attached cumulative report was provided to the Board of Trustees regarding school contracts and does not require any action to be taken by the Board.
- (c) **Change in Enrollment:**

Monthly Report – Enrollment as of August 9, 2021		
District By Grade	# of Students	Transferred Out/In
Kindergarten	26	
1 st Grade	45	
2 nd Grade	45	
3 rd Grade	67	
4 th Grade	51	
5 th Grade	34	
6 th Grade	37	-1
7 th Grade	25	
8 th Grade	21	
TOTAL	351	

27. HIB Reports: None.

28. Public Comments: None.

29. **Closed Session: None.**
30. **Return to Public Session: N/A**
31. **New/Old Business:**

- (a) **Approval of Proposal for Behavior/Educational Consultation with Brett DiNovi & Associates, L.L.C.:** On a motion made by Marlene D. Frayne and seconded by Peter Damon Seltzer, the Board of Trustees approved the Proposal for Behavior/Educational Consultation between Brett DiNovi & Associates, L.L.C. and Atlantic Community Charter School, for behavioral consultant support, effective July 1, 2021 through June 30, 2022, as attached, by Roll Call Vote.

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

- (b) **Approval of Appointment of Human Resources Manager:** On a motion made by Linda A. Brand and seconded by Peter Damon Seltzer, the Board of Trustees approved the appointment of Janice Lynch as the ACCS Human Resources Manager, effective August 30, 2021 through June 30, 2022, as attached, contingent upon receipt of all required documentation by Human Resources, by Roll Call Vote.

(Janice Lynch has been assigned to work for ACCS as a CSMI, LLC employee since November 17, 2020. She is being transferred into the ACCS payroll system and will be working both remotely and at the school.)

Roll Call Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

32. **Adjournment:** There being no further business to discuss, a motion was made by Douglas B. Groff and seconded by Marlene D. Frayne and the Board of Trustees approved, by Voice Vote, to adjourn the meeting at 4:32 PM.

Voice Vote:

Ayes: Linda A. Brand
Marlene D. Frayne
Douglas B. Groff
Matthew Heinle
Peter Damon Seltzer
Dr. Kenneth King, Vice-President
Dr. Dominick Potena, President

Nays: None

The next Regular Monthly Board Meeting will be held on *Monday, September 20, 2021. Note: The Board Meeting scheduled for September 2021 will be an “in person” meeting and will be held in the School’s Conference Room.

Respectfully submitted,



**Donella Edwards, Board Secretary
Atlantic Community Charter School**



**Dr. Dominick Potena, Board President
Atlantic Community Charter School**