



ATLANTIC COMMUNITY
CHARTER SCHOOL

Office of the Board Secretary
Dr. Joseph Cappello

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MEMO

To: Members of the Board of Trustees

From: Dr. Joseph Cappello, Board Secretary

Date: November 15, 2018

Subject: NOTICE OF NOVEMBER BOARD OF TRUSTEES MEETING

The November meeting of the Board of Trustees of the Atlantic Community Charter School will be held on ***Tuesday***, November 20, 2018 at 4:00 PM in the Conference Room of the school.

Please confirm if you are attending same in person or by phone to Ilana Mindel, Broder Law Group, imindel@broderlawgroup.com. In the event you need to attend by phone, the call-in number is **(515) 739-1030** and the Meeting ID is **136-915-916#**.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph M. Cappello". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Dr. Joseph Cappello, Board Secretary
Atlantic Community Charter School